



**STATEMENT OF PROCEEDINGS FOR THE
BUSINESS MEETING OF THE
SYBIL BRAND COMMISSION FOR INSTITUTIONAL
INSPECTIONS**

**KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 372
LOS ANGELES, CA 90012
<http://sbc.lacounty.gov>**

Wednesday, January 16, 2013

10:00 AM

AUDIO LINK FOR THE ENTIRE MEETING. (13-0291)

Attachments: [AUDIO](#)

Present: Chairperson Eleanor R. Montaña, Vice Chairperson Frank S. Bacio,
Commissioner Barbara Bigby, Commissioner Anne S. Hill,
Commissioner Donald S. Andrews and Commissioner Susan Burton

Excused: Commissioner Cheryl Grills Ph.D.

Call to Order. (13-0375)

Chairperson Montaña called the meeting to order at 10:00 a.m.

**Chairperson Montaña led in the Pledge of Allegiance, followed by a
moment of silence.**

I. ADMINISTRATIVE MATTERS

2. Approval of the January 9, 2013 Minutes. (13-0376)

**On motion of Commissioner Donald S. Andrews, seconded by
Commissioner Barbara Bigby, unanimously carried, the minutes of January
9, 2013 were approved.**

Attachments: [SUPPORTING DOCUMENT](#)

3. Department Representatives Report's for January 16, 2013.

- Department of Auditor-Controller
 - Monthly Report
- Department of Children and Family Services

- Monthly Report
- Internal Services Department
 - Monthly Report
- Department Mental Health
 - Monthly Report
- Probation Department
 - Monthly Report
- Sheriff's Department
 - Monthly Report (13-0377)

Department of Auditor-Controller (AC)

There was no representative present to report.

Department of Children and Family Services (DCFS)

Patricia Balonos-Gonzalez, Children Services Administrator, Out of Home Care Management Division, DCFS, reported that during the period of December 17, 2012 to January 15, 2013, DCFS had a total of 579 Absent With Out Leave (AWOLs).

Ms. Balonos-Gonzalez also reported that during the same period the child abuse hotline received a total of nine referrals in the following categories:

- 3 Sexual abuse
- 4 Physical abuse
- 1 General neglect
- 1 Child at risk

Ms. Balonos-Gonzalez further reported that during the same reporting period there were a total of 26 closed referrals in the following categories:

- 9 Sexual abuse
 - 3 Unfounded
 - 5 Evaluated out
 - 1 Inconclusive

- **4 Physical abuse**
 - **3 Unfounded**
 - **1 Evaluated out**
- **6 General neglect**
 - **1 Unfounded**
 - **2 Inconclusive**
 - **2 Substantiated**
 - **1 Evaluated out**
- **2 At risk**
 - **1 Unfounded**
 - **1 Evaluated out**

Additionally, Ms. Balonos Gonzalez reported that the following group homes remain on hold:

- **Mozell Pennington**
- **Moore's Cottage**
- **Rosemary's Children's Site**

Ms. Balonos Gonzalez also distributed training manuals to the Commissioners which defines DCFS reporting process in the following areas:

- **Special Incident Reporting**
- **Monitoring Review System**
- **Conducting Audit Reviews**

Internal Services Department

Brian Lear, Building Crafts Superintendent, Internal Services Department (ISD), informed the Commissioners that a service request must be submitted by the Probation Department in order for ISD to give a cost estimate for repairs.

Department of Mental Health (DMH)

Ms. Zoey Trachtenberg, Children's System of Care, DMH, informed the Commissioners that she will be representing Mr. Paul McIver, LCSW, District Chief, in his absence. She also reported that DMH is undergoing

a time of transition; however, DMH has various funding streams with attached conditions of how the funds can be used. DMH is also in the process of being audited by the state, however, the overall budget is good.

Probation Department (PD)

Ms. Lisa Campbell-Motten, Director of Placement Permanency & Quality Assurance (PD), introduced a new staff member Armando Juarez, Acting Supervisor. Additionally, Ms. Campbell-Motten reported on the status of AWOL incidents for the month of December 2012 as follows:

- 83 AWOLS
 - 80 Youth
 - 46 Remain AWOL
 - ❖ 34 Returned
 - 17 Group Home
 - 12 Juvenile Hall
 - 5 Camp

Ms. Campbell-Motten further reported that during the same period there was one referral in the following category:

- 6 Group Home investigations
 - 3 Substantiated
 - 1 Inconclusive
 - 1 Unfounded
 - 1 Pending

In concluding her report, Ms. Campbell-Motten reported that there were no child abuse referrals during the month of December and various group homes remain closed for numerous reasons.

Sheriff's Department

Commander Asmus, Sheriff, apologized for Commander Cooper's absence and reported that court services have many upcoming changes including 10 definite court closures by July 2013. These closures will not only affect the Commissioners inspection process but the closing of Kenyon Detention Center will have a huge impact on the community in which they serve. Commander Asmus stated that he will be meeting with Juvenile court systems next week to discuss the upcoming changes. After the meeting he will send a report to the Commissioners via staff.

Commander Asmus further reported that the Long Beach courthouse, scheduled to open in September 2013, is currently in the process of testing systems and a tour will be scheduled as soon as he gets the approval to enter. Additionally, Commander Asmus informed the Commissioners that Assistant Sheriff Marvin O. Cavanaugh has retired after 40 years of service and a new assistant has been hired. Mr. Asmus also stated that the Board of Supervisors will be appointing the Assistant Sheriff over custody and Sheriff Baca will have minimal to no input.

4. Discussion and Approval to schedule the Commissioner's workshop for January 30, 2013 or February 27, 2013. (13-0378)

On motion of Commissioner Burton, seconded by Commissioner Andrews, unanimously carried the Commission will have their workshop on February 27, 2013.

II. REPORTS

5. Chairperson's Report on various items for January 16, 2013. (13-0379)

Chairperson Montaño shared the following Newspaper Article with the Commissioners:

Los Angeles Times:

- **Sheriff's Employee Fired in Pot Probe (January 11, 2013)**

Attachments: [SUPPORTING DOCUMENT](#)

6. Treasurer's Report for January 16, 2013. (13-0380)

Vice Chairperson Frank Bacio reported that the current bank statement balance of the Commission's Charitable Fund is \$600.96.

7. Staff Report on Correspondence Received and Department Representative Reports for January 16, 2013. (13-0381)

Ms. Jenny Kimbell, Commission Services Staff reported that the Chair of the Inmate Welfare Commission will be attending the meeting on January 23, 2013. Also, staff contacted Community Care Licensing and the Regional Manager Lenora Scott is looking into a date to attend a SBC meeting.

8. Review of Group Home Compliance Monitoring Audit Reports presented on January 16, 2013. (13-0382)

In Compliance:

- Commissioner Burton visited Dangerfield Institute - Page 11 #1, on January 16, 2013.
- Vice Chairperson Bacio visited B & I Group Homes - Page 2 # 1 & 2, on January 15, 2013.
- Chairperson Montaña and Commissioner Andrews visited Bay Front Youth & Family Services - Page 2 #3, on January 14, 2013.
- Chairperson Montaña and Commissioner Andrews visited Dream Home Care Group Home - Page 14 #1, on January 15, 2013.

9. Commissioners Reports on Group Home and/or Detention Facilities Inspections from January 10, 2013 to January 15, 2013. (13-0383)

During the reporting period the following Group Homes/Facilities were reported as being in satisfactory condition:

- Chairperson Montaña and Commissioner Andrews visited Optimist Boy's Home Page 30 #3, on January 11, 2013.
- Commissioner Bigby visited Hillside's Home for Children - Page 22 #1, on January 15, 2013.
- Commissioners Bigby and Hill visited Girl's Republic - Page 4 #1, on January 11, 2013.
- Vice Chairperson Bacio visited East Los Angeles Sheriff's Station on December 20, 2013.

III. MISCELLANEOUS

Matters Not Posted

10. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Committee subsequent to the posting of the agenda. (13-0385)

There were no matters presented for a future agenda.

Public Comment

11. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (13-0386)

There were no members of the public present to address the Commission.

Adjournment

12. Adjournment for the meeting of January 16, 2013. (13-0388)

There being no further business, Chairperson Montano adjourned the meeting of January 16, 2013 in memory of Huell Howser at 12:12 p.m.